

# Ministry or Event Release Form



Instructions:  
Please fill in all the blanks with the appropriate information. Once finished, please give your Outside Activity Release Form to a person on the C.E. Committee at least one week prior to activity. This sheet needs to be filled out for any event or ministry that happens off church property.

Submitted by \_\_\_\_\_ Date \_\_\_\_\_

Ministry: \_\_\_\_\_

Requested Activity: \_\_\_\_\_  
\_\_\_\_\_

Place of Activity: \_\_\_\_\_

Date of Activity: \_\_\_\_\_

Adult Workers Who Will be Present: \_\_\_\_\_  
\_\_\_\_\_

Reason for Activity: \_\_\_\_\_  
\_\_\_\_\_

.....  
Submitted by \_\_\_\_\_ Date \_\_\_\_\_

Request granted

Request denied because \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

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